

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

| | Item | Update | Latest Actions & Recommendations | Priority | Who |
|-----------|---|---|----------------------------------|----------|-----|
| | Date of meeting: 4th April 2023 Meeting Notes | | | | |
| 1. | Attendees and apologies | | | | |
| | Present: | Cllrs Elizabeth Threlfall, Chuck Berry, Martin Smith, Gavin Grant. Steve Hind, Becky Chivers, Stephen Leonard, Peter Hatherell (St Paul), Phil Exton (MTC), Sam Crawford (Ashton Keynes), Pauline Cameron (Little Somerford), Roger Budgen (St Paul), Tina Oakley (Little Somerford), Martin Evans (Brinkworth), Michael Bromley Gardner (Charlton). | | | |
| | Apologies: | | | | |
| 2. | Notes of last meeting | | | | |
| | | The minutes from the CATG meeting dated 24 th January 2023 are here Agenda for Malmesbury Area Board on Tuesday 28 February 2023, 7.00 pm Wiltshire Council | | | |

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| 3. | Financial Position | | | | |
| | | <p><u>Budget 2023-24</u> (a) £26,150.00 - LHFIG allocation 2022-23 (b) £43205.41 - Underspend from 2022-23 (c) £0.00 Area Board underspend (d) £6300.00 - 3rd party Contributions (e) £75,655.41 Total Budget 2023-24 (a+b+c+d) (f) Committed /New schemes 2023/24 = £21,000 Current Balance £54,655.41 (e-f)</p> | | | |
| 4. | Top Priority Schemes (Priority 1) | | | | |
| | <p>7-20-7 Submitted (08/10/20) Gloucester Road / Old Station Mews Malmesbury</p> | <p>Drop kerb request adjacent to Malmesbury Fire Station.</p> <p>07/09/21 Footway could be extended by approx. 20m on western side of Old Station Mews to enable crossing point to south of Kwik Fit. It is understood that the land required for the footway extension is owned by Wiltshire Council but not highway land so investigation required. The post box would also have to be moved.</p> <p>24/01/23 Approval from Royal mail received to move the post box. Construction programmed for 6th Feb. Note: following the LHFIG meeting, SH has been notified that because of construction delays due to</p> | <p>4/04/23 Due to cancellation of projects within Ringway's programme, this scheme, including the footway extension, has been implemented on the ground. To be CLOSED</p> | | |

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| | | Ringway winter maintenance duties, this scheme will now be programmed within the Milestone contract from April. | | | |
| | 7-21-12 Sign / road markings on cycle route between Malmesbury / Sherston | <p>08/09/20 Request by 'sustainable Sherston' to promote cycle link on Foxley Road between Malmesbury and Sherston (and vice versa). Refer to submitted document. Route signing, road markings etc. Approx. length 4.25km</p> <p>24/01/23 Construction pack issued to Ringway and completion date anticipated for 10th March.</p> | <p>4/04/23 Completed.</p> <p>To be CLOSED</p> | | |
| | <p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>Junction layout at the Triangle War Memorial.</p> <p>Review of weight limit signs at entrances to Malmesbury.</p> | <p>26/04/22 SH to arrange site meeting to discuss the junction at The Triangle and in relation to the HGV issues in Gloucester St. (GG, ET, PE, SH)</p> <p>12/07/22 Site meeting undertaken. It was agreed that effective enforcement of the existing weight restriction was the initial way forward. Councillors to discuss with Police and consider 'lorry watch'.</p> <p>Town Council considering relocation of war memorial.</p> <p>Site meeting with Becky and Councillors to clarify maintenance issues along Gloucester St.</p> <p>Becky to arrange refresh of road markings at junction of Abbey Row with the 'Triangle'</p> | <p>4/04/23 A thorough review has been undertaken for the weight limit signing on all approaches into Malmesbury. It was found that signing was complete and any additional signs would not be an improvement.</p> <p>It is suggested that this collection of issues is now closed and for any further discussion of any any of these, a new request is raised.</p> <p>Issues agreed to be CLOSED</p> <p>Road markings refresh on list to be undertaken as maintenance.</p> | | BC |

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| | | <p>25/10/22 Further complaints received regarding HGV's on the corner on Gloucester St.</p> <p>It is a long process to relocate the war memorial and the TC will continue with this.</p> <p>It was agreed to review the weight limit signs at the entrances to Malmesbury.</p> <p>A separate issue to be raised by Malmesbury TC to review the speed limit in Gloucester Road.</p> <p>24/01/23 Weight limit signs at entrances to Malmesbury being reviewed.</p> <p>Discussions regarding 'Lorry Watch' being raised again with the Police.</p> <p>Discussion required to consolidate this range of issues including temporary removal of the war memorial issue. SH,ET, GG</p> | <p>Malmesbury TC to raise a traffic survey request to check vehicle speeds on Gloucester Road.</p> <p>Malmesbury TC to continue to pursue support from the Police for 'Lorry Watch'</p> | | <p>PE</p> <p>PE</p> |
| | <p>7-21-1 Sherston - Bollards, Church St (opposite Gray's garage) Submitted 14/2/.2021</p> | <p>Request for bollards. Large vehicles mount the footway to pass oncoming traffic.</p> <p>22/06/21 Bollard solution possible. Traffic Management costs could be expensive. SH to discuss with Ringway.</p> <p>16/11/21 Cost estimate approx. £3,000</p> | <p>4/04/23 Bollard installation. Works package with Ringway. Ringway have not undertaken this work. This will be reissued to Milestone.</p> | 1. | |

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| | | <p>Confirmation from Parish Council that 30% contribution is acceptable. Martin Smith to confirm style of bollard. This may affect cost. (Check whether any permissions are required for a conservation area.)</p> <p>08/02/22 As the work is within the highway, permissions from conservation officers are not required unless controversial.</p> <p>26/04/22 Bollard solution prioritised to be progressed. Add to Priority 1 list</p> <p>12/07/22 Detail being considered. General concern within Highways about placing bollards closer than 450mm to edge of carriageway. Possible changes to footway. Further discussion required with Martin Smith.</p> <p>25/10/22 Further discussion undertaken. Low cost solution to install a flexible 'Jislon' bollard a few metres to the south of the entrance to Anthony Close, agreed by Sherston PC. PC contribution up to £1k agreed. Design and implementation to be progressed.</p> <p>24/01/23 Bollard installation. Works package with Ringway. Target completion end of January.</p> | | | |
| | <p>7-21-2 Ashton Keynes – Old Manor Farm, North End, SN6 6QR Road safety issue</p> | <p>26/04/22 Issues associated with the Thames Path to be prioritised</p> | <p>4/04/23 To be implemented by Milestone from April.</p> | | <p>1.</p> |

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| | <p>Submitted 1/1/2021</p> | <p>Hedge trimming Refresh of centre lines and consideration of cats eye replacement. Locations for pedestrian in road signs. Add to Priority 1 list</p> <p>12/07/22 Signing and road marking proposal being developed. Existing hedge growth likely to affect sign locations. Extent of hedge trimming to be established once design proposal is available.</p> <p>25/10/22 Signing and road marking proposal developed and distributed for approval.</p> <p>Cost estimate £3500</p> <p>24/01/23 Parish Council confirmation to go ahead with signing and road marking proposal.</p> <p>Note that this order will not be undertaken by Ringway due to the end of the contract. Milestone will undertake this work which will be programmed from April onwards.</p> | <p>Liaison required between Becky Chivers , Stephen Leonard, the relevant trees officer and Ashton Keynes PC re tree removal.</p> | | <p>BC SL</p> |
| | <p>7-22-5 B4042 Lea Top</p> | <p>Request for safety measures.</p> <p>25/10/22 Signing and road marking proposal developed and distributed for approval.</p> | <p>4/04/23 Signing implemented. Road markings to be implemented under the new Milestone contract.</p> | <p>1.</p> | |

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| | | <p>Cost estimate £4500 Parish Council 30% contribution agreed. BC to investigate hedge trimming. PC queries regarding scheme proposal to be resolved. 24/01/23 Works package submitted to Ringway. Target completion end of February.</p> | | | |
| 7-22-9 | Brinkworth – Bridleway 50 | <p>Request for £1500 funding to improve part of the bridleway. 25/10/22 Lay scalplings. Stephen Leonard (Wiltshire Council Rights of Way) to be involved. 30% PC contribution agreed. Raise to Priority 1 24/01/23 Discussion required to understand how funding is to be exchanged and clarity for the ordering and implementation process.</p> | <p>4/04/23 Stephen Leonard and PC to discuss whether scalplings or recycled material to be used. To be implemented if possible.</p> | 1. | SL |
| 7-22-10 | Little Somerford – RoW 7,9 and 10 | <p>Request to replace 10no. stiles with self closing gates to promote easier access. 25/10/22 Agreed in principle but exact costs of gates to be confirmed including delivery (total approx. £2000) Stephen Leonard to be involved to secure licenses and supervise installation by footpath group. PC agreed contribution of around £600. Raise to Priority 1 24/01/23</p> | <p>4/04/23 Stephen Leonard and PC to coordinate so that the PC can order correct items and to secure licences for replacing individual stiles.</p> | 1. | SL |

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| | | Discussion required to understand how funding is to be exchanged and clarity for the ordering and implementation process. | | | |
| 5. | Other Priority issues | | | | |
| a) | 7-21-6 The Dauntsey / Seagry Road south from Great Somerford running between Honey Acre Farm and Broadfield Farm. Submitted 21/9/20 | Request for speed limit change 16/11/21 Not suitable for a 30mph limit. A speed limit review to assess for suitability would cost £2500. 08/02/22 Parish Council to submit a Traffic Survey Request form for a metro count. 26/04/22 Traffic survey counts still to be undertaken. PC requests for verge Planter box details and locations will have to be approved by Becky Chivers. 25/10/22 Waiting for Traffic Survey information. 24/01/23 No progress | 4/04/23 Issue to be CLOSED after metrocount speed survey showed 85 th percentile speed of traffic to be only 40.7mph. | | |
| b) | 7-22-2 Sherston – approach speeds | 20mph assessments, gateways, loading bay outside Coop. PC to discuss village gate locations and details with Becky Chivers. 25/10/22 Site meeting to be undertaken – Becky Chivers/ Martin Smith 24/01/23 | 4/04/23 PC have ordered traffic surveys and gates. | | |

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| | | Gate installations being progressed. BC/ MS | | | |
| c) | 7-22-6 Corston, A429 junction with Mill Lane. | Road safety on bend on approach from Malmesbury. 12/07/22 PC considering a SID 25/10/22 Mounting SID on lighting column is ok but shouldn't be connected to electrics. 24/01/23 BC confirms this has been accepted by Wiltshire Council and that an order has been raised for Atkins to enable the SID to be connected to the lighting column. | 4/04/23 BC reported difficulty in receiving a response from Atkins. | | |
| d) | 7-22-8 Lea and Cleverton PC - The Spinney access to B4042 | Request to move 30mph sign further out towards Lea. 25/10/22 It is not appropriate to change position of 30/40mph limits at this location. Separate non-LHFIG visibility issue with substation position. Scheduled improvement to signing and lining at LEA Top should influence vehicle speeds here. 24/01/23 Teams discussion undertaken. Suggest Traffic survey (metrocount) to check speeds for vehicles travelling east down the hill from Malmesbury and then possible SID. | 4/04/23 Metrocount requested. | | |
| e) | 7-22-12 Brokenborough – footpath gate. | Request to replace of old footpath stile with kissing gate. 25/10/22 Stephen Leonard to be involved. Cost of kissing gate approx. £400 plus VAT. | 4/04/23 It is understood that the costs have been charged to the LHFIG cost code. PC to be invoiced 30%. | 1 | SH |

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| | | <p>30% PC contribution to be agreed.</p> <p>24/01/23</p> <p>PC contribution agreed.</p> <p>Discussion required to understand how funding is to be exchanged and clarity for the ordering and implementation process.</p> | | | |
| f) | <p>7-22-14</p> <p>Malmesbury – Market Lane</p> | <p>Request to remove ‘No Entry’ sign at Oxford St and bollards installed to enable Market Lane to be pedestrianised.</p> | <p>4/04/23</p> <p>The current orders allow egress from Cross Hayes car park to Oxford St. Consideration of bollards at entrance to Oxford St with a removable one included, as at entrance from car park.</p> <p>To be raised to Priority 1</p> | | |
| g) | <p>7-22-15</p> <p>B4042 Brinkworth – Footway Phase 2</p> | <p>Continuation of footway following completion of Phase 1 in May 2022.</p> <p>24/01/23</p> <p>Site visit to be undertaken</p> | <p>4/04/23</p> <p>Site meeting undertaken. Phase 2 to be broken into shorter sections. PC to discuss and gain support for hedge removal at the eastern end with landowners. Drainage issues to be resolved. Response from Danny Everett that ditches are not to be piped.</p> | | |
| h) | <p>7-22-16</p> <p>Grittenham</p> | <p>Request for location signing</p> <p>24/01/23</p> <p>PC to approve. Estimate for total scheme cost of up to £1000.</p> | <p>4/04/23</p> <p>PC to approve finance.</p> | | |

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| i) | 7-22-17 Corston near Southside Close | Request for formal crossing 24/01/23 Site meeting required SH, ET | 4/04/23 Site meeting undertaken. Consideration to warning signs and SLOW markings. MS/ RB to pursue diversion of school bus into Southside Close. To be raised to Priority 1 | | |
| j) | 7-23-01 Malmesbury, Cross Hayes car park. | Request for disabled parking space to be allocated adjacent to 'Imperial Hearing' 24/01/23 GG to investigate two existing disabled bays nearby and discuss with 'Imperial Hearing'. | 4/04/23 GG has discussed with owner who it is understood may be leaving the existing location. | | |
| 6. | New Issues submitted since previous meeting | | | | |
| | 7-23-02 B4014 Filands/ Hitchings Close | Request for speed limit reduction/ traffic calming | 4/04/23 Issues at Filands are currently not being addressed due to the continuous development changes. Clarity with developer remit and involvement of Highways Development Control officer required. | | |
| | 7-23-03 B4014 Filands | Request for speed limit reduction and pedestrian crossing to Aldi Store. | 4/04/23 Issues at Filands are currently not being addressed due to the continuous development changes. Clarity with developer remit and involvement of Highways Development Control officer required. | | |

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| | 7-23-04 Malmesbury, pedestrian crossing at bottom of Tetbury Hill. | Request to install camera at the pedestrian crossing. | 4/04/23 This is not something that Highways would undertake. Malmesbury TC to consider as part of their town centre CCTV project. | | |
| | 7-23-05 Charlton – B4040/ Tetbury Lane | Request for measures to reduce speed. | 4/04/23 Generally non injury collisions taking place at night where vehicles are speeding coming from the east. Consider possible improvements to help with awareness of the bend. To be raised to Priority 1 | | |
| | 7-23-06 Malmesbury, path between Filands and Avenue De Gien | Request for paved surfacing to path. | 4/04/23 Issues at Filands are currently not being addressed due to the continuous development changes. Clarity with developer remit and involvement of Highways Development Control officer required. | | |
| | | | | | |
| 7. | Other items - | | | | |
| | <ol style="list-style-type: none"> 1. Reminder that all Highways Improvement Requests should be sent to LHFIGrequests@wiltshire.gov.uk otherwise they may get overlooked. The link to raise an issue is here Local Highway and Footway Improvement Groups - Wiltshire Council 2. Malmesbury TC substantive bid for improvement to some existing town centre lighting columns to enable CCTV installation has now been approved. 3. Schemes that are greater than the cost of the LHFIG budget can be assessed for possible submission as Substantive Schemes once agreed through the LHFIG. | | | | |

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| 8. | Agreement of Priority 1 schemes Note: Issues which are 'Greyed out' indicate approved schemes which are progressing towards implementation. Schemes Highlighted in yellow require Area Board approval) |
| | <p>1. 7-21-1 Sherston, Church Street proposed bollards. Cost estimate being reviewed.</p> <p>2. 7-21-2 Ashton Keynes – Issues associated with Thames Path crossing of the B4696.</p> <p>3. 7-22-5 B4042 Lea - safety measures to be considered.</p> <p>4. 7-22-9 Brinkworth – Bridleway 50, lay scalpings. Cost Estimate £1500 (LHFIG £1050, Brinkworth PC £450)</p> <p>5. 7-22-10 Little Somerford – Replace 10no. stiles with self closing gates. Cost estimate £2000 (LHFIG £1400, PC £600)</p> <p>6. 7-22-12 Brokenborough – footpath gate. Cost estimate £400 (LHFIG £280, PC £120)</p> <p>7. 7-22-14 Malmesbury Market Lane - installation of bollards to be considered in relation to existing traffic orders</p> <p>8. 7-22-17 Corston, near Southside Close – consideration to warning signs and 'slow' markings.</p> <p>9. 7-23-05 Charlton, B4040/ Tetbury Lane – consideration of measures to reduce speeding.</p> |
| 9. | Date of Next Meeting: |
| | 27th June 2023 via TEAMS |

Malmesbury Local Highway and Footway Improvement Group

Highways Officer – Steve Hind

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £54655.41.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

